

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING

Monday, April 9, 2001

6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Office, 717 W. Main, Arlington, Texas on April 9, 2001, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members present, to wit:

Members			Term Expires
Mr. Bob Korman	Chair	Place 7	June 2001
Mr. Dale Attebery	Vice-Chair	Place 11	June 2001
Ms. Carrie Donovan	Member	Place 1	June 2001
Ms. Suzanne Kelley	Member	Place 2	June 2002
Ms. Sue Phillips	Member	Place 3	June 2001
Mr. Alvin Warren	Member	Place 4	June 2002
Mr. Lenzy Pouncy	Member	Place 5	June 2001 - Absent
Mr. Charley Amos	Member	Place 6	June 2002
Mr. Charles Peeler	Member	Place 8	June 2002
Ms. Sarah Dendy	Member	Place 9	June 2001
Ms. Anne Weydeck	Member	Place 10	June 2002
Mr. Blake Wade	Youth Member	Place 12	Sept.2001

Staff:

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Park Business Manager
Ruth F. Keith	Administrative Secretary
Jo Anne Smith	Park Facilities Coordinator
John Fain	Senior Park Planner
James Fish	Park Planner
Jennifer Howry	Acting Business Support Manager
Bruce Frantz	Acting Assistant Director-Park Operations
Stacy Catalani	City Forester
Candace Schwartz	Lead Landscape Technician

CALL MEETING TO ORDER

Chairman Bob Korman called the regular meeting to order at 6:30PM.

APPROVAL OF THE March 12, 2001 REGULAR MEETING MINUTES

Member Dale Attebery moved to approve the minutes of the March 12, 2001 regular meeting. Member H. Suzanne Kelley seconded the motion. The minutes were approved unanimously.

RECOGNITIONS

Chairman Korman introduced and welcomed new member, Joe C. Sarabia to the Park and Recreation Board. Mr. Sarabia is replacing Charles Peeler who was appointed to the Planning and Zoning Board.

Chairman Korman congratulated Pete Jamieson on his recent appointment to serve as Director of Parks and Recreation. Mr. Jamieson was appointed to the Director's position on March 16, 2001.

Mr. Jamieson introduced Gerald Urbantke to the Board. Mr. Urbantke was employed by the Parks

and Recreation Department the last 14 years. Mr. Urbantke recently accepted a new and expanded role in the City's Public Information Department. On behalf of the Board and staff, Mr. Jamieson presented Mr. Urbantke with a plaque of appreciation for his many years of dedicated service.

ITEMS FROM CITIZENS (ABOUT ITEMS FOR ACTION). No citizens spoke to the Board.

ITEMS FOR ACTION

1. **PARK USE PERMITS:** The Board considered and approved twenty-seven (27) permit requests. Member Dale Attebery made a motion to approve the park use permits without exception. Member Charlie Amos seconded the motion. The motion passed unanimously.

2. **2001 FORESTRY MASTER PLAN REPORT**

City Forester, Stacy Catalani, presented the Board with information regarding the 2001 Forestry Master Plan. After discussion, Member Kelley made a motion to approve the 2001 Forestry Master Plan. Member Dendy seconded the motion. The motion passed unanimously.

1. **NAMING OF BAD KONIGHSHOFEN AQUATIC FACILITY**

Ms. Jennifer Howry, Acting Business Support Manager, requested the Park and Recreation Board's endorsement of a name recommendation for the future aquatic facility in S. J. Stovall Park. The Board will forward "Bad Koenigshofen Aquatic Facility" as a recommendation to the Council's Social Capital committee. Member Attebery made a motion to approve the request. Member Phillips seconded the motion. The motion passed unanimously.

SCHEDULED INFORMATION REPORTS

- A. **Planning Work Plan Report**

Mr. Jamieson stated that bid advertisements will be made later this month regarding Phase II of the Arlington Tennis Center.

- B. **Customer Service Report- February 2001**

No discussion

- C. **Monthly Calendar of Activities for April 2001**

Mr. Jamieson advised the Board to add the Bob Findlay Park dedication on the May Calendar of events. The dedication will be May 12, 2001 at 10:00 a.m.

ITEMS FOR INFORMATION

- A. **Xeriscape Presentation**

Ms. Candace Schwartz, Park and Recreation Department Lead Landscape Technician, provided the Board a slide show presentation and discussed the various methods used for successful Xeriscape and Wildscape areas.

- B. **Park Naming Policy**

Mr. Gilmore presented the Park Naming Policy as adopted by the City Council in March 2001

C. Park Dedications

Mr. Jamieson reminded the Board of the three upcoming dedications:

- W. O. And Zeta Workman Park dedication on April 28, 2001.
- Bob Findlay Park dedication on May 12, 2001.
- Dottie Lynn Recreation Center dedication on May 19, 2001.

All dedications will begin at 10:00 a.m.

D. Board Minutes – City Manager, Mayor and Council

In response to several Board member inquiries, Mr. Jamieson advised the Board that (unapproved) minutes of each meeting are usually sent to the City Manager's Office and to the Mayor and City Council within 3-5 days following those meetings.

F. Park Design and Construction Projects

Mr. John Fain, Senior Park Planner, and Mr. James Fish, Park Planner, provided the Board with an overview of the department's current Park Design and Construction Projects.

BOARD COMMITTEE REPORTS

- A. BMX Activity Update - Member Attebery advised the Board that the jumping site at J. W. Dunlop Park is being used moderately. He noted that activity at River Legacy Park has increased creating much destruction. The Board concurred with having designated Park and Recreation staff write citations to violators in restricted areas. Member Attebery also reported that signage to be posted at various park locations is under review by the City Attorney's Office and the Arlington Police Department.

ITEMS FROM BOARD MEMBERS

Chairman Korman pointed out the need for a Park Board member profile and indicated this would be a future task.

Chairman Korman appointed Member Kelley as the temporary liaison member to serve on the Golf Advisory Committee.

Member Sarah Dendy announced that the Arlington Conversation Council is hosting a workday at Randol Mill Park on May 5th from 9:30 a.m. to 12:00 noon.

Chairman Korman stated he attended a Neighbors of Randol Mill Park meeting and shared the aquatic master plan with the members.

Chairman Korman stated that he attended the last Planning and Zoning work session. Mr. Korman said he attended the meeting because Park zoning was on the agenda.

Chairman Korman requested Board members to volunteer to assist in writing the Park and Recreation Board's Standard Operating Procedure manual.

Mr. Jamieson announced that the Mayor and Council plan on hosting a dinner on August 21, 7:00 p.m. at the Convention Center for all Council appointed board members. Current and outgoing members and their spouses will be invited. Plaques will be awarded to outgoing members at this event.

ITEMS FROM CITIZENS

No discussion

They're being no further business, the meeting adjourned at 8:45 p.m.

NOTE: Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.